

# Transport for London

## Minutes of the Environment, Corporate and Planning Panel

Boardroom, 14<sup>th</sup> Floor, Windsor House, London  
10.00am, Thursday 10 February 2011

### Members

Baroness Grey-Thompson	Chair
Sir Mike Hodgkinson	Vice Chair
Judith Hunt	Panel Member
Steven Norris	Panel Member
Patrick O'Keeffe	Panel Member

### Staff

Nigel Campbell	Director of Policy Analysis, Planning (for part)
Richard de Cani	Director of Strategy and Policy, Planning
Howard Carter	General Counsel
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Group Marketing and Communications (for part)
Ellen Howard	Director of Corporate Governance
David McNeill	Director of Group Public Affairs and Stakeholder Engagement (for part)
Jamie O'Hara	Head of Government Relations (for part)
Peter Regan	Director of Corporate Finance
David Burgh	Secretariat Officer

### **01/02/11      Apologies and Declarations of Interest**

Apologies for absence had been received from Peter Anderson, Eva Lindholm and Tony West. Apologies were also received from Steve Allen, Managing Director, Finance.

Baroness Grey-Thompson declared an interest as Vice Chair of the Athletes' Committee for the London Organising Committee of the Olympic Games (LOCOG). Sir Mike Hodgkinson declared an interest as a non-executive director of Crossrail Limited. Steven Norris declared an interest as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, as Executive Chairman of Jarvis plc, as a non executive director of Initiate Limited and as Chairman of Saferoad BLG Limited.

### **02/02/11      Minutes of the meeting held on 17 November 2010**

The minutes of the meeting held on 17 November 2010 were approved as a correct record and signed by the Chair.

## **03/02/11      Matters Arising and Actions List**

### **Equalities implications of TfL's spending plans**

The Panel noted that an Equalities Impact Assessment on the implications of the Budget for 2011/12 would be provided with the Business Plan, which would be considered at the meeting of the Board on 30 March 2011.

**The Panel noted the Actions List.**

## **04/02/11      Engaging with London's Political Community**

Vernon Everitt introduced a paper setting out TfL's public affairs activity with elected representatives. This was the latest in a series of reports examining different elements of TfL's overall communications and customer information strategy.

The Panel noted the extensive work undertaken for London Assembly Members and the engagement with London Boroughs, individually and through London Councils.

Media engagement was also discussed. It was agreed that a paper on the subject would be prepared for the next meeting of the Panel on 18 May 2011.

**[ACTION: Vernon Everitt]**

The Panel discussed publicity for the Tube upgrade, which would be reported to the next meeting of the Board. Significant milestones in the upgrade would be reached soon and plans were in place to highlight them at an appropriate time.

**The Panel noted the paper.**

## **05/02/11      Travel in London – Report Number Three**

Michèle Dix introduced a paper summarising the Travel in London report on progress with implementing the Mayor's Transport Strategy.

The Panel noted the significant increase in revenue arising from the extension of Oyster pay as you go to National Rail services in London. A look at the impact of Oyster use on the Train Operating Companies might be an appropriate subject for detailed analysis in the fourth report.

The Panel discussed the complexity of data gathering in assessing trends, such as cycle journey numbers and the recent decline in traffic levels.

**The Panel noted the paper.**

## **06/02/11      MTS Accessibility Implementation Plan**

Michèle Dix introduced a paper to inform the Panel of TfL's work to improve the accessibility of the transport system within the context of the Mayor's Transport Strategy.

The Panel discussed the need for a dedicated journey planner website for disabled people. This was being developed, and the possibility of a facility to enable people to make personal suggestions of useful travel advice was proposed.

Members suggested that the policy on carrying buggies and wheelchairs on buses should be re-examined. The demands on buses for the London 2012 Games would be extensive and Surface Transport should consider the best mechanism for managing the issue. **[ACTION: David Brown]**

The Panel was of the view that planning for the London 2012 Games needed to reflect that there would be high expectations for service provision.

**The Panel noted the paper.**

**07/02/11     Any Other Business**

There being no further business the meeting closed at 11.05am.

The next scheduled meeting would be held on Wednesday 18 May 2011 at 10.00am.

Chair: \_\_\_\_\_

Date: \_\_\_\_\_